



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		JAMSHEDPUR CO-OPERATIVE COLLEGE
Name of the head of the Institution		Dr. V. K. Singh
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06572228176
Mobile no.		9431753277
Registered Email		cooperativecollegejsr@gmail.com
Alternate Email		singh.drbrushan@gmail.com
Address		Jamshedpur Co-operative College, CH Area
City/Town		Jamshedpur
State/UT		Jharkhand
Pincode		831001

<b>2. Institutional Status</b>																			
Affiliated / Constituent	Constituent																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. Bhushan Kumar Singh																		
Phone no/Alternate Phone no.	06572228176																		
Mobile no.	9939903965																		
Registered Email	cooperativecollegejsr@gmail.com																		
Alternate Email	singh.drbhushan@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="https://cooperativecollegejsr.ac.in/pdf/JCCAQAR_2018-19.pdf">https://cooperativecollegejsr.ac.in/pdf/JCCAQAR_2018-19.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://cooperativecollegejsr.ac.in/pdf/acacalendar-20.pdf">https://cooperativecollegejsr.ac.in/pdf/acacalendar-20.pdf</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.36</td> <td>2016</td> <td>25-May-2016</td> <td>24-May-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.36	2016	25-May-2016	24-May-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.36	2016	25-May-2016	24-May-2021														
<b>6. Date of Establishment of IQAC</b>	28-Jan-2019																		
<b>7. Internal Quality Assurance System</b>																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																
Meeting of IQAC-I	18-Jul-2019		6																

	1	
Meeting of IQAC-II	14-Dec-2019 1	7
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 00	0
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Plan for the development of Botanical Garden in the college campus.

Preparation/construction of water harvesting system.

Subscription for Inplibnet along with Wifi campus

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
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Development of Botanical Garden in the college campus	Plant saplings were planted in the college campus
Subscription for Inflight along with wi-fi	Wi-fi connections done in the campus
<a href="#">View File</a>	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	17-Mar-2020
17. Does the Institution have Management Information System ?	No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution follows the curriculum and Academic calendar designed by Kolhan University, Chaibasa. The Master Routine is designed by the Routine Committee of the college under the chairmanship of the Principal. The master routine is followed by various departments of the college. The departments also design their Departmental routine specially for Post-Graduate sections. Each department has Permanent as well as Guest faculties for timely and proper running of classes. Teachers train the students to use different learning resources, give assignments, provide internal assessment for effective teaching learning module. Different departments frequently arrange Symposia, Invited talks, Departmental Seminars etc. for better exposure and academic benefit of the students as well as faculties. Various departments also organize study tours and excursions for exposure of students to the off-campus environment. The College has Grievance Redressal Committee for collection and quick response to any grievance related with the students. Different departments also arrange extra classes and doubt-solving classes for the students with special focus on the slow learners. The Teachers also mentor the students inside and outside the classroom. Various topics are delivered with the help of IT-based teaching aids like projector, presentations, Videos and animations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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0                      0                      Nil                      0                      0                      0

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	99
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from the different stake holders are being taken at regular intervals through meetings conducted Department wise and the feedback from the students, teachers, parents and the non-teaching staff of the college in a customized format and then it is evaluated and then we work on the part in which there is weakness to improve it and make it better.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons. & General	1340	0	1945
BCom	Hons. & General	600	0	1441
BSc	Hons. & General	720	0	965
MA	Arts	600	0	925
MCom	Commerce	300	0	602
MSc	Science	180	0	478
BCA	Computer Application	60	0	73
BSc	Information Technology	60	0	64
BBA	Business Administration	60	0	79
BEEd	Education	100	0	100

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4767	2005	48	26	61

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
56	10	50	2	2	2

[View File of ICT Tools and resources](#)

No file uploaded.

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Following Student Mentoring System Available in the Institution. Grievance Redressal Cell • Students having any grievance can put their problems before the cell. • The grievance may be related to their academic or non-academic matter. • Staff (Teaching Non-teaching) May also lodge a complaint in this cell. • Complaint relating to sexual harassment will not be covered under this cell. As there is separate cell for this. • If the complainant does not like to reveal his/her name they can use the drop box of cell. • The redressal takes place by proctorial board. Career Counseling Cell • Professional guidance helps a student to follow a specific paths saves time and money. • Carrier counseling cell helps to know the strength and weakness with respect to their

present course and lets them know what career they would opt for • The cell neither judges nor offers advice but only gives the students an opportunity to express their feelings. • The carrier counseling cell use aptitude and achievement assessment to help the students to evaluate their interest, skills and abilities. • The cell also helps the students to develop to realistic goal and learn job. Anti-ragging Cell An anti-ragging cell is active in the college campus to stop the ragging of bullying the newly admitted students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6772	59	1:115

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Arts	6	09/11/2020	28/11/2020
BSc	Science	6	09/11/2020	28/11/2020
BCom	Commerce	6	09/11/2020	28/11/2020
MA	Arts	4	10/10/2020	11/11/2020
MSc	Science	4	10/10/2020	11/11/2020
MCom	Commerce	4	10/10/2020	11/11/2020
BBA	Business Administration	6	12/10/2020	24/11/2020
BCA	Computer Application	6	12/10/2020	24/11/2020
BSc	Information Technology	6	09/11/2020	28/11/2020
BEd	Education	4	05/10/2020	28/11/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Under Choice Based Credit System (CBCS) Continuous Internal Evaluation is being done according to curriculum of Kolhan University, Chaibasa. We conduct

Internal Examination in every semester during the academic session in the form of assignments, class seminar, presentations etc. as the internal evaluation also depends upon the students attendance, students are motivated by the Teachers for their increased turnout. Parent-teacher interface meeting is organised to know more about the students on the basis of their parents feedback. Efforts are made to improve the quality of teaching-learning process by the use of modern teaching tools and techniques such as PPT presentations, arranging department inter disciplinary Seminars, Overhead Projectors etc. Slow learners are identified by the teachers on the basis of their performance and special care is tried to be given to such students by the teachers by suggesting special learning and writing skills. Efforts are made to enhance the skill of students in writing project works, how to select a particular project work, how to collect data for the project work as well as how the collected data can be interpreted objectively to reach to the conclusion. All these efforts improve the quality of the students as well as enhance the teaching learning process which culminate into improved internal evaluation of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the College is a Constituent Unit of Kolhan University, Chaibasa, the academic calendar for the session is prepared by Kolhan University and the same academic calendar is being followed by the College. The examination dates are scheduled by the University and the examination is conducted on the dates as per the schedule declared by the University. Every efforts are made right from the entry to the exit i.e. the students cycle to adhered to the academic calendar of the University. The State Government is also trying to maintain a common academic calendar for the State Universities so that the admission, Inter College and Inter University transfer of the students for the purpose of admission as well as transfer of academic bank of credit could be convenient. The applications are invited centrally through Chancellor Portal for taking admission for all the Universities of State with a view to adhere to the academic calendar. The registration is announced by the University and for that too within a stipulated period of time. In order to maintain the academic calendar the Colleges and University work in tandem as regards admission, registration, announcement regarding filling of examination forms, date of examinations as well as probable date of announcement of the results of the students. Gradually, the State Govt. and all Universities and Colleges are improving their work culture collectively to strictly maintain the academic calendar.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://cooperativecollegejsr.ac.in/program\\_offered.aspx](https://cooperativecollegejsr.ac.in/program_offered.aspx)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Arts	319	288	90
BSc	BSc	Science	158	111	70
BCom	BCom	Commerce	292	252	86



BBA	BBA	Business Administration	10	10	100
BCA	BCA	Computer Application	17	17	100
BSc. IT	BSc	Information Technology	27	27	100
BEd	BEd	Education	100	100	100
MA	MA	Arts	265	240	91
MSc	MSc	Science	80	78	98
MCom	MCom	Commerce	230	228	99
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://cooperativecollegejsr.ac.in/studfeedback.aspx>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	30/11/2021

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	0	0
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Social Responsibility Programme	Dept. of Vocational Courses	3	15

Blood Donation Camp	Dept. of Vocational Courses	2	35
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NGO Visit	Dept. of Vocational Courses	Cheshire Home Visit (Destitutes Home)	4	12
Swachh Bharat	Dept. of Vocational Courses	Swachhata Abhiyan	3	10
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	On-the-Job training	JUSCO, TATA Steel, TATA Motors, NML Jamshedpur	28/11/2019	27/01/2020	75
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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00	Nil	0	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
0	Nil	0	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	51067	Nil	Nil	Nil	51067	Nil
Reference Books	8325	Nil	Nil	Nil	8325	Nil
Journals	2560	Nil	Nil	Nil	2560	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
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### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	51	2	1	1	1	5	17	0	0
Added	0	0	0	0	0	0	0	0	0
Total	51	2	1	1	1	5	17	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	50000	50000	40000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The Institution is trying to improve its already existing Laboratories, Library, Sports Facilities, Computer Education, Roads Gardens, Light Conditions inside the campus and classrooms. The Institution envisages to focus on the following 1. The broken roads will be repaired and new roads will be constructed inside the campus. 2. A well-developed Computer Centre has been developed with the help of RUSA. 3. As the vast campus has pockets of darkness in the night, light facilities will be extended by installing more electric poles and LED lights. Sufficient number of street lights and LED lights will be installed at several points in the campus, class rooms, laboratories, urinals and latrines and verandah to improve the light arrangement. 4. The two playgrounds of the College campus will be improved to develop sports atmosphere of the College. Efforts will be made to develop play ground for volley ball and badminton as well as some indoor game facilities. We have an excellent cricket ground. The other ground by the side of cricket ground is being developed to improve it further. 5. Library books will be brought under computer access and new books based on CBCS/NEP 2020 system will be procured. The Library building, book shelves and racks will be give new looks. The urinals and latrines of the library will be renovated. Better arrangement for reading tables and chairs will be done soon to improve the study room of the library. Efforts are being made to prepare the computerized list of the library books with bar code and accession number. 6. Laboratories will be equipped with modern apparatus as per curriculum and syllabus. New equipment will be procured to upgrade the laboratories. 7. A beautiful college canteen is being developed by renovating the already existing canteen of the college.</p> <p style="text-align: center;"><a href="https://cooperativecollegejsr.ac.in/CIMU.aspx">https://cooperativecollegejsr.ac.in/CIMU.aspx</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	e-kalyan social welfare scheme for SC. ST and OBC students	495	6751178
b) International	0	0	0
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### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
0	Nil	0	0
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### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	0	0	0	0	0
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### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	11	16

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TCS, Wipro, IBM, IDFC Bank, Triveni Logistics	79	11	Indian Railways	12	1
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	75	Under Graduate	BCA, BBA, B.Sc. IT, B. Ed	M.Ed Department Kolhan University, Arka Jain University, Jsr. Workers College, Kolhan University	MBA, MCA, M.Ed
2020	63	Under Graduate	BCA, BBA, B.Sc. IT, B. Ed	M.Ed Department Kolhan University, Arka Jain University, Jsr. Workers College, Kolhan University	MBA, MCA, M.Ed
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-college Cricket Tournament	University	20
Badminton Boys and Girls Tournament	University	6
Kabaddi Tournament Boys and Girls	University	14
Athletics	University	18
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	Nil	Nil	00	00
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is represented by Student Union, which is elected by student union general election. Apart from this, many student representatives are nominated as the student representatives in different Cells and Committees of the College. The students actively participate and put their positive efforts in functioning of these cells and Committees to improve the quality culture.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College feels that decentralization and participative management in the various field of activities is the key to effective and impressive management. Efforts are always made to give a social and democratic face to activities of the College. The development of the College is the collective responsibility of all the stakeholders- the students, teaching, non-teaching, parents and social sectors associated with the institution. In order to decentralize and encourage participatory management practices, various committees have been constituted and assigned with specific responsibilities. Various committees have been constituted in the field of - admission, building, sports, anti-ragging, placement, campus development, gender equity, SC / ST cell, OBC cell, Discipline, Board of Governors, project monitoring units, IQAC, RUSA, Finance etc. Purchase and Sales / Finance Committee of the College consists of teaching and non-teaching staff which prepares plans, approves it and allocates funds for a particular item. Thus, by way of constituting this committee the entire developmental plan and the financial investment has been decentralized and not centralized in particular hands of management. The teacher and non-teaching staff feel their responsibility and feel associated in all the developmental and participatory activities of the College. The members of the committee can express their views, decide and mould any development programme and have their say in the allocation of fund for that after proper discussion. Strict adherence to the academic calendar right from entry to exit i.e. student cycle is one of the important aspects of educational institutions. Various activities related to the admission, registration, exam form filling issuance of admit cards, conduct of examination and distribution of results after obtaining it from the University are very important. The students want the timely execution of these activities. This is equality important for the establishment of credentials of the educational institution. Various committees have been



constituted assigning specific responsibilities in order to decentralize and effective participatory management. The website In-charge handles all the information to be given to the various stake holders by its timely dissemination through the social medium of website. Various activities of the student cycle is managed and governed by different committees in order to make all the works related to the students hassle free. The students enter an educational institution hoping and expecting that all the activities related to them right from admission to the publication of results will take in time. The College has decentralized the responsibilities and make all the stakeholders feel that they are the part and parcel of College management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The development and frequent changes in the Curriculum is being done by the Board of Studies at the University and those changes are implemented in the curriculum.
Teaching and Learning	In the teaching and learning process various methods are being adopted such as classroom teaching, access to e-contents available in online mode, field and industrial visits as per the requirement of the programme.
Examination and Evaluation	The examinations are scheduled by the University and after the fair conduct of examination, evaluation work begins and the evaluators of the answer books are appointed by the University according to the subject in fair manner and then the result is declared after the completion of evaluation work in a stipulated time period.
Industry Interaction / Collaboration	The students of different programs go for excursions and industrial tour as per the requirement of the completion of the program in which he/she has taken admission
Admission of Students	The admission of the students in different programs is done through online mode. Applications are invited from students who wants to take admission indifferent programs after receiving the application, a merit list is prepared following the reservation policy and then admission starts
Library, ICT and Physical Infrastructure / Instrumentation	Library facility is available for all students and faculty members of the college. In the library there is a large collection Text Books, Reference

Books and Journals through which they can avail the library facility of the college. The total number of text books, reference books and journals in the library is 61952. There is proper approach road to different buildings in college campus. The classrooms are well equipped with fan and lights. The college has 4 well equipped Science laboratories and is still trying to develop more facilities for the students.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	The admission of the students in different programs is done through online mode. Applications are invited from students who want to take admission in different programs after receiving the application, a merit list is prepared following the reservation policy and then admission starts
Examination	The students can fill up their examination forms through online mode during the time period declared by the University
Finance and Accounts	The finance and accounts section of the college also maintains all its records in digital form

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	00	00	Nil	Nil	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nill	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits of the various accounts of the College are done on regular and annual basis. Internal financial audits are conducted by the Auditors / Chartered Accountants empanelled and appointed by the Kolhan University, Chaibasa. The list and rate of fee is decided by the University. The Auditors / Chartered Accountants from among the empanelled list are requested in writing by the College to visit and conduct the audit work. The work order is given to them as per the terms and conditions of the University. The Auditors / Chartered Accountants visit the College and conduct a perusal of the various accounts and give an initial direction to the accounts section of the College if any ground work is to be completed by them. After the ground work of the various accounts are completed, the internal financial audits is done. External financial audits are done under the direction of State Government which appoints Auditors Chartered Accountants from the AG Office, Ranchi. The list of Auditors / Chartered Accountants visiting a particular College for audit of accounts are communicated to the University and concerned Colleges and also about the likely date of visits of these Auditors / Chartered Accountants. These personnels visit the college and audit the various College accounts and submit their report one copy each to the College and the University. Efforts are made to comply with the objections pointed out and raised by the Auditors Chartered Accountants within stipulated period of time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Nil	Nil
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college conducts regular meetings with the parents, as well as other educationists of the town and communicates them at the correct forum. The college invites suggestions from its Alumni members, ex-students and other stakeholders who provide with valuable suggestion time to time. The college receives their opinion and suggestions, if any, and tries to implement it for better outcome in the future. The college provides its information through the college website, newspapers, college magazines and its prospectus.

6.5.3 – Development programmes for support staff (at least three)

The college ensures that meaningful advice of the IQAC is fully adhered to. To achieve this, orientation session is organized from time to time for the staff to improve their working system. Meetings with the staff and teachers by the Principal and IQAC helps in the effective implementation of the recommendations of IQAC. As part of the faculty development programmes, teachers are given encouragement to take up higher levels of research like Ph.D. and projects.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Develop the college into a Model College. 2. To equip the teachers with modern technologies of teaching and learning. 3. To incorporate more vocational oriented courses and to strengthen the placement opportunities for students. 4. To renovate the old building and add a few new wings to improve infrastructure. 5. To organize national and international seminars/conferences. 6. To make admission process online and thus make more transparent. 7. To transform the woody campus into a beautiful educational institute.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Daughters Day	25/09/2019	25/09/2019	87	54

NSS Day	24/09/2019	24/09/2019	120	98
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. College is planning to install solar system on the roof of Library building.
2. There is also a proposal of solar lanterns/street lights for fulfilling the 20 alternative energy in college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	24
Ramp/Rails	Yes	35
Scribes for examination	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
00	Nil	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Visit to Cheshire Home and distribution of stationery items	09/08/2019	09/08/2019	34
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Various steps have been initiated to make the College campus eco-friendly. Some of these are - 1. A group of teachers and students have been assigned to make the campus eco-friendly. 2. Every year and in almost every season plantation drive is initiated and proper care insuring the survival of the saplings is done. 3. Fast casualty of sapling replacement, if any is done. 4. The College campus has been declared plastic free zone. 5. Use of smoking, alcohols and tambaku is totally banned in the campus. 6. Dustbins have been installed and timely disposal of dry and wet wastes have been insured with the help of JNAC, Jamshedpur. 7. The NCC and NSS units have been activated and pressed in the service of making the College campus eco-friendly. 8. The campus has been made full of dense lush green trees. 9. The College is trying to develop parks, medicinal gardens and gardens of endangered plant species.

7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Institution feels that quality is the defining element of education and therefore, trying to improve the quality by improving infrastructure, developing affordable cost effective education and by restoring faith of all stakeholders by also trying to minimise the gap between existing various practices and the best in the contemporary world of education. 2. Regular up-gradation of website is done for making it informative, attractive and scientific for the speedy and timely dissemination of all kinds of information to students, teachers and non-teaching staff for day to day activities and strict adherence to academic calendar.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://cooperativecollegejsr.ac.in/IQAC\\_New/nac\\_01.jpeg](https://cooperativecollegejsr.ac.in/IQAC_New/nac_01.jpeg)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institute focus on the following aspects viz Global Standards, value based education, Interdisciplinary research and sustainable development. The institution has established its distinctive approach towards the comprehensive vision which is so unique and proprietary to the institution that's a part of institute's intellectual property in the form of a Trademark. The institution has four faces, viz. a. Excellence in academics b. Exploration of knowledge through research c. Excitement of innovation entrepreneurship. d. Exponent for development of a rounded personality with global vision and social responsibility. Excellence in academics A high quality of academic excellence can provide value added experience for the students. The positive outcomes are achieved by designing the curriculum to meet the global requirement and through teaching-learning methods blended with ethical values it outlines the commitment to academic performance expected of all students. The structured induction of the student into the curriculum enables to visualize the career opportunities and the approach towards achieving them. Exploration of knowledge through research The institutes determination to be transformed into a centre for major research is therefore a commitment to offer high quality teaching through: • Synergies between research education activities • Research based learning teaching The course based projects, social impact projects, certificate courses provides the knowledge and enables the students to carry out inter disciplinary research with advanced level research laboratories to facilitate the academic and sponsored projects. Excitement of innovation entrepreneurship. The institute provides a platform to business startups to develop their ideas into commercially viable products. The NSS and cultural cell crucially works on generating the excitement in the young brains to produce innovation and thus laying the stones for entrepreneurship. Exponent for development of a rounded personality with global vision and social responsibility Participation of students in co-curricular activities (CCA) and extracurricular activates (ECA) helps to enhance all rounded personality to strongly face the turbulent road of the future. Experiences and appreciations gained through these activates assist students. Career guidance, personal consoling are well structured through career counseling cell. Since the vision of the institute focuses on comprehensive and sustained growth of the students and that of the institute along with its student community, the institution serves as a unique tenet which leads to appreciable all round performance by assuring global standards through value adding education and interdisciplinary research paving ways to sustainable development.

Provide the weblink of the institution

<https://cooperativecollegejsr.ac.in/index.aspx>

### **8.Future Plans of Actions for Next Academic Year**

As the institution going for accreditation , it plans to continue its development agenda in terms of academic, co-curricular and infrastructural facilities. for the purpose, it envisages to focus on the following: 1. Further development of RFID for all students and modernise library facilities. 2. To introduce new courses in the college. 3. to further develop and modernise the laboratories. 4. to introduce new infrastructure to augment the old buildings. 5. To enlist in NIRF.