



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Jamshedpur Cooperative College Jamshedpur
• Name of the Head of the institution	Dr. V. K. Singh
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06572228176
• Mobile No:	9431753277
• Registered e-mail	cooperativecollegejsr@gmail.com
• Alternate e-mail	singh.drbhushan@gmail.com
• Address	Jamshedpur Co-operative College, CH Area
• City/Town	Jamshedpur
• State/UT	Jharkhand
• Pin Code	831001
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Kolhan University Chaibasa				
• Name of the IQAC Coordinator	Dr. Bhushan Kumar Singh				
• Phone No.	06572228176				
• Alternate phone No.	9113346126				
• Mobile	9939903965				
• IQAC e-mail address	iqacjccjsr@gmail.com				
• Alternate e-mail address	singh.drbhushan@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://cooperativecollegejsr.ac.in/iqac_notice_section.aspx				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://cooperativecollegejsr.ac.in/pdf/acacalendar-22.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.36	2016	25/05/2016	24/05/2021
6. Date of Establishment of IQAC			28/01/2019		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Organized webinars on course related topics.		
Organized webinars on sensitization of Covid-19 pandemic, its impact and immune boosting strategies.		
Developed and organized online class engaging system to minimize academic loss of the students		
Developed video tutorials as a teaching learning method during Covid-19 pandemic		
Developed collaboration with the University Examination System for the assessment of the students performance an their upgradation to the next semester in order to save the loss of their academic session.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Planned to organize webinars and seminars on important topics	Several National and International webinars were organized on different
Planned to organize one week Faculty Development Program on NEP-2020	Conducted this program through online mode to develop awareness about the various aspects of NEP-2020
Planned to organize workshop	Postponed due to Covid-19 pandemic
Planned to organize parent-teacher's meeting for UG & PG students to obtain a feedback of the students	Postponed due to Covid-19 pandemic
Planned to conduct initial and last semester examination of UG and PG as per SOP issued at Government, UGC and University level	Conducted the initial and last semester UG & PG examination after thorough sanitization and maintaining proper SOP

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	21/02/2022

15. Multidisciplinary / interdisciplinary

The NEP-2020 itself encourages multidisciplinary and interdisciplinary approach towards education. This is evident from the curriculum structure of the Under Graduate up to 3 semesters. More and more seminars, special lectures and workshops will be organized which will be interdisciplinary. The institution has been

engaged in such endeavor since last several months.

16.Academic bank of credits (ABC):

The students' credit is based upon their performance in the examinations. The University and State Govt. is developing a system for academic bank of credit for the students which will be helpful for the inter-college, inter-university and inter-state transfer of the academic bank of credits of the students.

17.Skill development:

The institution has been organizing special classes and seminars for skill development of the students. More such programs will be organized for skill development of the students for entrepreneurship and startups so that students could develop the capabilities to become job creators rather than job seekers.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In the institution communication is made using Indian language so that it could conveniently reach out to the students. Approach will be made for the integration of Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Efforts will be made to develop Outcome Based Education by making the teachers and students more responsive, task and goal oriented. The classes will be oriented in such a way that the students will clearly know what is ought to be known by them and the teachers will teach what ought to be taught to the students in order to make the education goal oriented. The students will be discussed with the challenges, properly instructed and evaluated for developing and OBE/Goal Oriented Education.

20.Distance education/online education:

The institution imparts distance education through its IGNOU (Indira Gandhi National Open University) Study Centre. At times online classes are organized for the students. This helps the students in continuing knowledge sharing between their teachers. Persons having knowledge in specialized fields and sitting in distant places can share their knowledge among the teachers and the students. The institution has been organizing such online classes with this objective.

Extended Profile

1.Programme

1.1	37
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	6080
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	2609
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1483
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	62
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	86
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	Total number of classrooms - 40, Total number of Seminar Halls - 3
4.2 Total expenditure excluding salary during the year (INR in lakhs)	12
4.3 Total number of computers on campus for academic purposes	62

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution follows the curriculum and Academic calendar designed by Kolhan University, Chaibasa. The Master Routine is designed by the Routine Committee of the college under the chairmanship of the Principal. The master routine is followed by various departments of the college. The departments also design their Departmental routine specially for Post-Graduate sections. Each department has Permanent as well as Guest faculties for timely and proper running of classes. Teachers train the students to use different learning resources, give assignments, provide internal assessment for effective teaching learning module. Different departments frequently arrange Symposia, Invited talks, Departmental Seminars etc. for better exposure and academic benefit of the students as well as faculties. Various departments also organize study tours and excursions for exposure of students to the off-campus environment. The College has Grievance Redressal Committee for collection and quick response to any grievance related with the students. Different departments also arrange extra classes and doubt-solving classes for the students with special focus on the slow learners. The Teachers also mentor the students inside and outside the classroom. Various topics are delivered with the help of

IT-based teaching aids like projector, presentations, Videos and animations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Under Choice Based Credit System (CBCS) Continuous Internal Evaluation is being done according to curriculum of Kolhan University, Chaibasa. We conduct Internal Examination in every semester during the academic session in the form of assignments, class seminar, presentations etc. as the internal evaluation also depends upon the students attendance, students are motivated by the Teachers for their increased turnout. Parent-teacher interface meeting is organised to know more about the students on the basis of their parents feedback. Efforts are made to improve the quality of teaching-learning process by the use of modern teaching tools and techniques such as PPT presentations, arranging department inter disciplinary Seminars, Overhead Projectors etc. Slow learners are identified by the teachers on the basis of their performance and special care is tried to be given to such students by the teachers by suggesting special learning and writing skills. Efforts are made to enhance the skill of students in writing project works, how to select a particular project work, how to collect data for the project work as well as how the collected data can be interpreted objectively to reach to the conclusion. All these efforts improve the quality of the students as well as enhance the teaching learning process which culminate into improved internal evaluation of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating

University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution tries to integrates all the stakeholders such as Students, Faculty, Non-teaching Staff, Parents and nearby Industries for developing and understanding for gender equality, human values, environment and sustainability. While doing plantation programme in the campus, the Students are exposed with the knowledge of Environment and Sustainability. The faculty at times expose the students with short duration moral lectures in the class which helps in maintaining the discipline and gender equality on students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

249

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2500

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1073

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty of the various department are committed to the Academic Excellence of the students. As a natural rule, slow learners are also there in the class which attracts attention to the faculty members particularly during class interaction and internal assessment. The faculty provide such slow learners extra time and attention to support them. The teachers sometimes use brain storming session for the purpose of participative learning. Students are motivated to consult various writers and books on the similar topics to help solve the problems related to understanding of the subject.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2697	62

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Syllabus of the various subjects of UG and PG programme have been uploaded on the University Website which is link to College Website. The relevant information about any specific programme on

any subject is informed through notices and website. The institution is trying to improve this objective.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

LCD projector, Power Point, Zoom, Google Meet, NPTEL, SWAYAM, MOOCs, Video Tutorialsetc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

47

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A very fair and unbiased evaluation work is for the internal examination conducted in the college at department level as per the

directions and instruction given by the University.

The internal exams is conducted for each semester in form of MCQ, Assignments or Long Type questions within the tpoics covered from the syllabus.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The satisfaction of the students on the award of marks after their proper assessment in the internal examinations is an essential component of teaching learning system. The internal assessment which is based on written performance of the students in response to a particular set of questions is maintained in the concerned department and Examination Department. The presence of students as figured out in the attendance is also integral to the internal assessment. On receiving any grievance from the students as regards under assessment or allotment of under marks, the faculty and Examination Department response within a limited period of time and the copies are displayed to related students in order to keep the redressal of their grievance transparent.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The concern departments inform and explain the students about the practical uses of the subjects in future career and employability. The syllabus of the subjects are uploaded on the website. The departments are developing the culture of informing various aspects of a concern subject as well as about how it will be assessed through notifications and websites.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution is trying to develop to attain programme specific and course outcomes by way of including teaching learning method. Viva-voce, practical and internal examinations are conducted during specific period of the year

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1521

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSdzg8CjbXnsq9ETyH_imfbGABMWeiZLjB3V7pPBamJ04a29Ww/viewform?usp=send_form

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the academic session 2020-21 no physical outreach extension

activities were carried out due to Covid-19 protocol.

However online lectures on moral development were conducted for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching-learning process with adequate number of classrooms, laboratories for various departments such as Physics, Chemistry, Zoology, Botany.

The institution also has computing facility for students with well equipped computer labs with high-end configuration computers and all departments are equipped with computer and printer which is also used for teaching learning process.

The teaching learning process also includes classroom with smartboard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a 36 acres of sprawling campus which also includes 2 play grounds. All outdoor sports activities conducted in these 2 grounds, such cricket, football, athletics etc.

The institute also has well equipped with False Ceiling, Lights, Fans Multi-Purpose Examination Hall with a sitting capacity 600

students, the Hall is also used for organizing different cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The automation of college library is under process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3000

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute is equipped with Wi-Fi internet connectivity within the campus where the teachers and students can access the internet through their smart phones and desktop and laptop computers.

The internet connectivity speed is monitored and if required then the speed is increased.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution is trying to improve its already existing Laboratories, Library, Sports Facilities, Computer Education, Roads Gardens, Light Conditions inside the campus and classrooms. The Institution envisages to focus on the following

1. The broken roads will be repaired and new roads will be constructed inside the campus.
2. A well-developed Computer Centre will be developed by placing proposal before RUSA.
3. As the vast campus has pockets of darkness in the night, light facilities will be extended by installing more electric poles and LED lights.
4. The two playgrounds of the College campus will be improved to

extend sports atmosphere of the College.

5. Library books will be brought under computer access and new books based on CBCS system will be procured.

6. Laboratories will be equipped with modern apparatus as per curriculum and syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

521

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Various office bearers of the student such as President, Vice-President, Secretary, Joint-Secretary, University Representative are elected on the basis of election by the student voters. Election for office bearers for Student Council was done in December 2017. The students stakes is given due importance on various academic and administrative as well as developmental activities of the College. The students feel that they are the part and parcel of the major academic and administrative activities of the College. The elected office bearers are included in various committees such as admission, discipline, anti-ragging, SC/ST Cell, OBC Cell etc. Though, the admission policies are governed by the University, the presence of the students in this committee help in changing the admission policies by influencing the University officials in favour and interest of the students. As the students are one of the most important stake holders, the student representatives are included in the committees meant for deciding the roadmap of development of the institution. Likewise, student representatives are also inducted in the committees constituted for maintaining discipline in the campus controlling over ragging activities in the campus and hostels as well as other developmental activities of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of the college has been formed and its registration is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In the governance and work culture of the Institution, the Vision & Mission is reflected. The vision incorporates for providing quality education to the students with moral values and to equip them in such a way that in future they could become job creators and not only job seekers. The Institution operates through various

committees in which collective decision is taken keeping in mind the Vision & Mission of the Institution. Efforts are continuously made to strengthen the institution infra-structurally. Webinars & Seminars are continuously organized for providing latest information to the students in their concerned subjects. For inspirational and moral lectures, eminent personalities are invited who inculcates the students to learn better life strategies for future life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the execution of various responsibilities associated with different activities and departments, various committees have been constituted and assigned with specific role to play in the development of the Institution. The Principal of the Institution provides much needed leadership by heading the committees and providing his valuable suggestions, however the members of various committees which include teaching as well as non-teaching staffs freely give their suggestions for completing a specific task.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Every efforts is made to stickto the perspective planning designed and made for the year-wise execution of plan keeping in mind the steady development of the Institution. There has been a great problem encountered in the implementation of the perspective planning of the Institution due to the Corona pandemic which is now gearing up in post Corona period.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Various specific offices are run within the Institution under single umbrella for performing specific assignments such as accounts, sports, examination, admission, students related activities, cultural activities, planning, monitoring and evaluation of projects of development, NCC, NSS, Placement etc. The administrative control of each office is headed by the In-charges and Co-ordinators with the overall administration of the Head of the Institution. In the execution of any duties and processing of files the Jharkhand State University Act is followed such as in the allotment of leaves, completion of service books, processing of files related to disbursement of salary and remuneration and processing of files related with post retiral benefits as well as sanctioned of PF and any advance.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution cares for the Welfare of its teaching and non-teaching staffs both at College and University level. The employees get financial support during the period of distress and problems in the form of advance salary, loans out of P.F. and welfare fund. For the redressal of any grievance a Women Cell, ST / SC / OBC and Discipline Committee are there to take care of their grievances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the

institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

During the promotion of any teaching and non-teaching staffs a Confidential Character Report (CCR) is attached which includes the performance, behavior, conduct, discipline and commitment of the teaching and non-teaching employees towards their given responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution receives instructions at time to time for the internal as well as external audit. Internal Audit of the various accounts of the College are done by the Chartered Accountants / Auditors out of the panel prepared by the University following all required procedures. The external audit of the various accounts is done by the auditors from AG Office, Government of Jharkhand, Ranchi. The audit objections raised by the Chartered Accountants / Auditors are provided to the Institution and the finance department of Kolhan University. Every effort is made by the accounts department, Bursar (Exp.), Bursar (Inc.) and the Principal to comply and rectify the objections raised in audit reports as early as possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a Constituent Unit/Govt. Educational Institution under Kolhan University, Chaibasa which receives funds from various resources such as State Govt., Central-State Govt. under RUSA and also utilizes its own internal funds for its various developmental activities and expansion as well as improvement in its infrastructure. The expenses are under the strict control as per the norms contained under JSU Act. and directives received from University and HRD, Govt. of Jharkhand at time to time. Purchases of items are made generally through GeM Portal whereas the developmental works are done through tender/e-tender. Various committees constituted at University and College level monitor and have a control on the utilization of resources in an optimal way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Organized webinars on course related topics.

Organized webinars on sensitization of Covid-19 pandemic, its impact and immune boosting strategies.

Developed and organized online class engaging system to minimize academic loss of the students

Developed video tutorials as a teaching learning method during

Covid-19 pandemic

Developed collaboration with the University Examination System for the assessment of the students performance an their upgradation to the next semester in order to save the loss of their academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has been making efforts for bringing out improvement in teaching learning process, though this was not done during 2020-21 due to Covid-19 pandemic. The teachers of the concerned subjects have been organizing interactive classes with their students for reviewing the academic developments and understandings of their students. The problems faced special attention is given by the teachers by providing additional time to the slow learners. This has caused improvement in the understanding of the subjects by the students. IQAC has been trying to motivate students for their active participation in various activities by way of increased interaction with various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution promotes the single girl child of a parent who has taken admission in any programme for scholarship scheme by National Scholarship Portal.

International Women's Day is celebrated in the Institution.

Campaigns are organized frequently by NCC and NSS Units of the Institution for gender sensitization.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The institution has installed dustbins at places having provision for dry and wet waste materials. The JNAC (Jamshedpur Notified Area Committee) has been requested to collect these wastes which it does in order to maintain cleanliness in the college campus.
- The liquid waste materials are flown out through constructed channels and go out of the campus and collected at a refinery station installed by Tata Steel.
- Bio-medical wastes are generally not generated in the college campus.
- E-waste disposal system is not available in the institution however the institution and the departments consult the companies and firms which supply the new materials/items and the same firm are requested and handover the e-waste like non-functional keyboards, monitors, mouse, UPS etc.
- The wastes of the institution are carried out by JNAC (Jamshedpur Notified Area Committee) for disposal and recycling.
- Hazardous chemicals and radioactive wastes are not generated by any activities of the institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the B. Any 3 of the above

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students from various religious, cultural and socio-economic backgrounds are receiving education in the institution. They also belong to different tradition and faith. The harmony in the cultural and traditional beliefs is observed during any fest and cultural program. Tribal folk dance, songs, solo acts reflect and speak about the tolerance and harmony existing among the students and teachers. Special lectures/talks are organized for creating awareness about environment, gender equality, and women empowerment among the students. The NSS and NCC units have been engaged in restoring and improving greenery in the campus. Nearby villages are adopted by the NSS units for creating awareness about cleanliness, health and hygiene among the rural people. The institution is trying to develop roof top rain water harvesting system for collecting the rain water in a newly dug pond for the purpose of underground water recharge.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution fulfills its obligation for sensitizing students and employees by organizing workshops, seminars and talks on the topics concerning the above subjects such as - Indian Constitution; Fundamental Rights and Duties, Gandhi Jayanti, Sardar Patel Jayanti etc. General talks are also organized for sensitizing the students, employees as well as teachers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Important National and International days, events and festivals are organized including local festivals of the states such as Maghe Parb, Karma, Independence Day, Republic Day, Science Day, Ozone Layer Preservation Day, Hindi Divas, NSS Establishment Day, NCC Day, Saheed Divas, Youth Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Like any other institutions in the country the impact of Covid-19 pandemic was also faced by this institution during the year 2020-21. Several directives were issued from Central and State Governments, UGC and University level keeping in mind the highly contagious nature of the Corona virus. During this period the usual offline classes were prohibited for thwarting the spread of highly sensitive and contagious virus despite these challenges the institution adopted two best practices -

1. Strengthening the online system of imparting education.
2. Promoting environmental awareness through plantation, green

audits, seminars and lectures.

In order to manage the stress among the students, teaching and non-teaching staff during the pandemic, special lectures were organized for stress management, safe guarding health and hygiene and about immune boosting diets. This has helped not only the students but all the stake holders in a tremendous way particularly during the pandemic. Moral lectures were organized for boosting the moral and discipline of the students for creating a better sense of understanding among the students towards creating a more civilized society.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college campus is known for its distinctiveness of a quality playground and greeneries all around the campus which makes it lush green. The library display of local traditional folk dances distinctive to the state of Jharkhand makes it unique. The continuous efforts to make the college campus stay green, plantation drives have been made at intervals. Further steps are being made to develop medicinal garden, garden of endangered plant species and a commemorative garden. The college is trying hard to develop two parks and renovation of the canteen area.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution follows the curriculum and Academic calendar designed by Kolhan University, Chaibasa. The Master Routine is designed by the Routine Committee of the college under the chairmanship of the Principal. The master routine is followed by various departments of the college. The departments also design their Departmental routine specially for Post-Graduate sections. Each department has Permanent as well as Guest faculties for timely and proper running of classes. Teachers train the students to use different learning resources, give assignments, provide internal assessment for effective teaching learning module. Different departments frequently arrange Symposia, Invited talks, Departmental Seminars etc. for better exposure and academic benefit of the students as well as faculties. Various departments also organize study tours and excursions for exposure of students to the off-campus environment. The College has Grievance Redressal Committee for collection and quick response to any grievance related with the students. Different departments also arrange extra classes and doubt-solving classes for the students with special focus on the slow learners. The Teachers also mentor the students inside and outside the classroom. Various topics are delivered with the help of IT-based teaching aids like projector, presentations, Videos and animations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Under Choice Based Credit System (CBCS) Continuous Internal Evaluation is being done according to curriculum of Kolhan University, Chaibasa. We conduct Internal Examination in every semester during the academic session in the form of assignments, class seminar, presentations etc. as the internal evaluation also

depends upon the students attendance, students are motivated by the Teachers for their increased turnout. Parent-teacher interface meeting is organised to know more about the students on the basis of their parents feedback. Efforts are made to improve the quality of teaching-learning process by the use of modern teaching tools and techniques such as PPT presentations, arranging department inter disciplinary Seminars, Overhead Projectors etc. Slow learners are identified by the teachers on the basis of their performance and special care is tried to be given to such students by the teachers by suggesting special learning and writing skills. Efforts are made to enhance the skill of students in writing project works, how to select a particular project work, how to collect data for the project work as well as how the collected data can be interpreted objectively to reach to the conclusion. All these efforts improve the quality of the students as well as enhance the teaching learning process which culminate into improved internal evaluation of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
37	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution tries to integrates all the stakeholders such as Students, Faculty, Non-teaching Staff, Parents and nearby Industries for developing and understanding for gender equality, human values, environment and sustainability. While doing plantation programme in the campus, the Students are exposed with the knowledge of Environment and Sustainability. The faculty at times expose the students with short duration moral lectures in the class which helps in maintaining the discipline and gender equality on students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

249

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2500

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1073

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty of the various department are committed to the Academic Excellence of the students. As a natural rule, slow learners are also there in the class which attracts attention to the faculty members particularly during class interaction and internal assessment. The faculty provide such slow learners extra time and attention to support them. The teachers sometimes use brain storming session for the purpose of participative learning. Students are motivated to consult various writers and books on the similar topics to help solve the problems related to understanding of the subject.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2697	62

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Syllabus of the various subjects of UG and PG programme have been uploaded on the University Website which is link to College

Website. The relevant information about any specific programme on any subject is informed through notices and website. The institution is trying to improve this objective.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

LCD projector, Power Point, Zoom, Google Meet, NPTEL, SWAYAM, MOOCs, Video Tutorialsetc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

47

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A very fair and unbiased evaluation work is for the internal examination conducted in the college at department level as per the directions and instruction given by the University.

The internal exams is conducted for each semester in form of MCQ, Assignments or Long Type questions within the topics covered from the syllabus.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The satisfaction of the students on the award of marks after their proper assessment in the internal examinations is an essential component of teaching learning system. The internal assessment which is based on written performance of the students in response to a particular set of questions is maintained in the concerned department and Examination Department. The presence of students as figured out in the attendance is also integral to the internal assessment. On receiving any grievance from the students as regards under assessment or allotment of under marks, the faculty and Examination Department response within a limited period of time and the copies are displayed to related students in order to keep the redressal of their grievance transparent.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The concern departments inform and explain the students about the practical uses of the subjects in future career and employability. The syllabus of the subjects are uploaded on the website. The departments are developing the culture of informing

various aspects of a concern subject as well as about how it will be assessed through notifications and websites.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution is trying to develop to attain programme specific and course outcomes by way of including teaching learning method. Viva-voce, practical and internal examinations are conducted during specific period of the year

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1521

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpOLSDzq8CjbXnsq9ETyH_imfbGABMWeiZLjB3V7pPBamJ04a29Ww/viewform?usp=send_form

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the academic session 2020-21 no physical outreach extension activities were carried out due to Covid-19 protocol.

However online lectures on moral development were conducted for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching-learning process with adequate number of classrooms, laboratories for various departments such as Physics, Chemistry, Zoology, Botany.

The insitution also has computing facility for students with well equipped computer labs with high-end configuration computers and all departments are equipped with computer and printer which is also used for teaching learning process.

The teaching learning process also includes classroom with smartboard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a 36 acres of sprawling campus which also

includes 2 play grounds. All outdoor sports activities conducted in these 2 grounds, such cricket, football, athletics etc.

The institute also has well equipped with False Ceiling, Lights, Fans Multi-Purpose Examination Hall with a sitting capacity 600 students, the Hall is also used for organizing different cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The automation of college library is under process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3000

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute is equipped with Wi-Fi internet connectivity within the campus where the teachers and and students can access the internet through their smart phones and desktop and laptop computers.

The internet connectivity speed is monitored and if required then the speed is increased.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution is trying to improve its already existing Laboratories, Library, Sports Facilities, Computer Education, Roads Gardens, Light Conditions inside the campus and classrooms. The Institution envisages to focus on the following

1. The broken roads will be repaired and new roads will be constructed inside the campus.

2. A well-developed Computer Centre will be developed by placing proposal before RUSA.

3. As the vast campus has pockets of darkness in the night, light facilities will be extended by installing more electric poles and LED lights.

4. The two playgrounds of the College campus will be improved to extend sports atmosphere of the College.

5. Library books will be brought under computer access and new books based on CBCS system will be procured.

6. Laboratories will be equipped with modern apparatus as per curriculum and syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

521

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Various office bearers of the student such as President, Vice-President, Secretary, Joint-Secretary, University Representative are elected on the basis of election by the student voters. Election for office bearers for Student Council was done in December 2017. The students stakes is given due importance on various academic and administrative as well as developmental activities of the College. The students feel that they are the part and parcel of the major academic and administrative activities of the College. The elected office bearers are included in various committees such as admission, discipline, anti-ragging, SC/ST Cell, OBC Cell etc. Though, the admission policies are governed by the University, the presence of the students in this committee help in changing the admission policies by influencing the University officials in favour and interest of the students. As the students are one of the most important stake holders, the student representatives are included in the committees meant for deciding the roadmap of development of the institution. Likewise, student representatives are also inducted in the committees constituted for maintaining discipline in the campus controlling over ragging activities in the campus and hostels as well as other developmental activities of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of the college has been formed and its registration is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In the governance and work culture of the Institution, the Vision & Mission is reflected. The vision incorporates for providing quality education to the students with moral values and to equip them in such a way that in future they could become job creators and not only job seekers. The Institution operates through various committees in which collective decision is taken keeping in mind the Vision & Mission of the Institution. Efforts are continuously made to strengthen the institution infra-structurally. Webinars & Seminars are continuously organized for providing latest information to the students in their concerned subjects. For inspirational and moral lectures, eminent personalities are invited who inculcates the students to learn better life strategies for future life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the execution of various responsibilities associated with different activities and departments, various committees have been constituted and assigned with specific role to play in the development of the Institution. The Principal of the Institution provides much needed leadership by heading the committees and providing his valuable suggestions, however the members of various committees which include teaching as well as non-teaching staffs freely give their suggestions for completing a specific task.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Every efforts is made to stickto the perspective planning designed and made for the year-wise execution of plan keeping in mind the steady development of the Institution. There has been a great problem encountered in the implementation of the perspective planning of the Institution due to the Corona pandemic which is now gearing up in post Corona period.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Various specific offices are run within the Institution under single umbrella for performing specific assignments such as accounts, sports, examination, admission, students related activities, cultural activities, planning, monitoring and evaluation of projects of development, NCC, NSS, Placement etc. The administrative control of each office is headed by the In-charges and Co-ordinators with the overall administration of the Head of the Institution. In the execution of any duties and processing of files the Jharkhand State University Act is followed such as in the allotment of leaves, completion of service books, processing of files related to disbursement of salary and remuneration and processing of files related with post retiral benefits as well as sanctioned of PF and any advance.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff	
<p>Institution cares for the Welfare of its teaching and non-teaching staffs both at College and University level. The employees get financial support during the period of distress and problems in the form of advance salary, loans out of P.F. and welfare fund. For the redressal of any grievance a Women Cell, ST / SC / OBC and Discipline Committee are there to take care of their grievances.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	
00	

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

During the promotion of any teaching and non-teaching staffs a Confidential Character Report (CCR) is attached which includes the performance, behavior, conduct, discipline and commitment of the teaching and non-teaching employees towards their given responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution receives instructions at time to time for the internal as well as external audit. Internal Audit of the various accounts of the College are done by the Chartered Accountants / Auditors out of the panel prepared by the University following all required procedures. The external audit of the various accounts is done by the auditors from AG Office, Government of Jharkhand, Ranchi. The audit objections raised by the Chartered Accountants / Auditors are provided to the Institution and the finance department of Kolhan University. Every effort is made by the accounts department, Bursar (Exp.), Bursar (Inc.) and the Principal to comply and rectify the objections raised in audit

reports as early as possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a Constituent Unit/Govt. Educational Institution under Kolhan University, Chaibasa which receives funds from various resources such as State Govt., Central-State Govt. under RUSA and also utilizes its own internal funds for its various developmental activities and expansion as well as improvement in its infrastructure. The expenses are under the strict control as per the norms contained under JSU Act. and directives received from University and HRD, Govt. of Jharkhand at time to time. Purchases of items are made generally through GeM Portal whereas the developmental works are done through tender/e-tender. Various committees constituted at University and College level monitor and have a control on the utilization of resources in an optimal way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Organized webinars on course related topics.

Organized webinars on sensitization of Covid-19 pandemic, its impact and immune boosting strategies.

Developed and organized online class engaging system to minimize academic loss of the students

Developed video tutorials as a teaching learning method during Covid-19 pandemic

Developed collaboration with the University Examination System for the assessment of the students performance and their upgradation to the next semester in order to save the loss of their academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has been making efforts for bringing out improvement in teaching learning process, though this was not done during 2020-21 due to Covid-19 pandemic. The teachers of the concerned subjects have been organizing interactive classes with their students for reviewing the academic developments and understandings of their students. The problems faced special attention is given by the teachers by providing additional time to the slow learners. This has caused improvement in the

understanding of the subjects by the students. IQAC has been trying to motivate students for their active participation in various activities by way of increased interaction with various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution promotes the single girl child of a parent who has taken admission in any programme for scholarship scheme by National Scholarship Portal.

International Women's Day is celebrated in the Institution.

Campaigns are organized frequently by NCC and NSS Units of the Institution for gender sensitization.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The institution has installed dustbins at places having provision for dry and wet waste materials. The JNAC (Jamshedpur Notified Area Committee) has been requested to collect these wastes which it does in order to maintain cleanliness in the college campus.
- The liquid waste materials are flown out through constructed channels and go out of the campus and collected at a refinery station installed by Tata Steel.
- Bio-medical wastes are generally not generated in the college campus.
- E-waste disposal system is not available in the institution however the institution and the departments consult the companies and firms which supply the new materials/items and the same firm are requested and handover the e-waste like non-functional keyboards, monitors, mouse, UPS etc.

- The wastes of the institution are carried out by JNAC (Jamshedpur Notified Area Committee) for disposal and recycling.
- Hazardous chemicals and radioactive wastes are not generated by any activities of the institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students from various religious, cultural and socio-economic backgrounds are receiving education in the institution. They also belong to different tradition and faith. The harmony in the cultural and traditional beliefs is observed during any fest and cultural program. Tribal folk dance, songs, solo acts reflect and speak about the tolerance and harmony existing among the students and teachers. Special lectures/talks are organized for creating awareness about environment, gender equality, and women empowerment among the students. The NSS and NCC units have been engaged in restoring and improving greenery in the campus. Nearby villages are adopted by the NSS units for creating awareness about cleanliness, health and hygiene among the rural people. The institution is trying to develop roof top rain water harvesting system for collecting the rain water in a newly dug pond for the purpose of underground water recharge.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution fulfills its obligation for sensitizing students and employees by organizing workshops, seminars and talks on the topics concerning the above subjects such as - Indian Constitution; Fundamental Rights and Duties, Gandhi Jayanti, Sardar Patel Jayanti etc. General talks are also organized for sensitizing the students, employees as well as teachers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="102 689 537 757">File Description</th> <th data-bbox="547 689 1436 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 757 537 824">Code of ethics policy document</td> <td data-bbox="547 757 1436 824">No File Uploaded</td> </tr> <tr> <td data-bbox="102 824 537 1120">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="547 824 1436 1120">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1120 537 1182">Any other relevant information</td> <td data-bbox="547 1120 1436 1182">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	No File Uploaded	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded	Any other relevant information	No File Uploaded	
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Any other relevant information	No File Uploaded								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>Important National and International days, events and festivals are organized including local festivals of the states such as Maghe Parb, Karma, Independence Day, Republic Day, Science Day, Ozone Layer Preservation Day, Hindi Divas, NSS Establishment Day, NCC Day, Saheed Divas, Youth Day etc.</p>									
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Geo tagged photographs of some of the events	No File Uploaded								
Any other relevant information	No File Uploaded								
<p>7.2 - Best Practices</p>									

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Like any other institutions in the country the impact of Covid-19 pandemic was also faced by this institution during the year 2020-21. Several directives were issued from Central and State Governments, UGC and University level keeping in mind the highly contagious nature of the Corona virus. During this period the usual offline classes were prohibited for thwarting the spread of highly sensitive and contagious virus despite these challenges the institution adopted two best practices -

1. Strengthening the online system of imparting education.
2. Promoting environmental awareness through plantation, green audits, seminars and lectures.

In order to manage the stress among the students, teaching and non-teaching staff during the pandemic, special lectures were organized for stress management, safe guarding health and hygiene and about immune boosting diets. This has helped not only the students but all the stake holders in a tremendous way particularly during the pandemic. Moral lectures were organized for boosting the moral and discipline of the students for creating a better sense of understanding among the students towards creating a more civilized society.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college campus is known for its distinctiveness of a quality playground and greeneries all around the campus which makes it lush green. The library display of local traditional folk dances distinctive to the state of Jharkhand makes it unique. The continuous efforts to make the college campus stay green, plantation drives have been made at intervals. Further steps are being made to develop medicinal garden, garden of endangered plant species and a commemorative garden. The college is trying hard to develop two parks and renovation of the canteen area.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institution has made plan of action for the next academic year keeping in mind the requirement of NEP-2020 and the inadequate infrastructural facilities available compatible to requirement:

- To create a state of the art teaching learning environment by strengthening the infrastructure of the institution.
- As envisaged in NEP-2020 and as felt students will be trained to develop a better sense of discipline, moral values, healthy attitude towards women history of the nation and other curriculum aspects as per NEP-2020.
- The art and cultural aspects including the local folk dances and songs will be strengthen.
- Frequent and hectic career counseling will be organized for providing increased job opportunities to students and for that special training programs will be organized to equip the students with required professional skills to face such career counseling.
- The students particularly from the weaker section of the society will be promoted and equipped to face challenges of life to come ahead.

Efforts will be made to create increased awareness towards environment and sustainability in order to make the earth a better place to live.